

VIRGINIA:

A FY 14 Budget Work Session of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Room of said county on Thursday, June 6, 2013.

Members Present: F. W. Jenkins, Jr., Chair
Jason D. Bellows, Vice Chair
Ernest W. Palin, Jr., Board Member
William R. Lee, Board Member
B. Wally Beauchamp, Board Member

Staff Present: Frank A. Pleva, County Administrator
Crystal Whay, Building/Land Use Secretary

Mr. Jenkins called the meeting to order at 4:30 p.m.

BUDGET CONSIDERATION

Mr. Jenkins asked Mr. Pleva to give the Board an update on the budget.

Mr. Pleva stated that Mr. Gill was attending a meeting in Richmond, but had prepared a hand out that breaks down the proposed capital projects, with documentation for each. He stated that the changes on the Capital Improvement Budget include funds for the addition of a public access site, the crime scene vehicle expense for the Sheriff's Department being reduced to \$10,000, the old jail and clerk's office renovations being deleted, the request for two cardiac monitors being reduced to one, and the removal of the life support response vehicle. He stated that Mr. John Mann was present to answer the Board's questions about school capital projects.

Mr. Bellows asked Mr. Mann how they arrived at the number of doors being used for the swipe card entry and could the number be reduced to cut costs.

Mr. Mann replied that the proposed system would minimize the amount of exterior keys that are passed out. He stated that the swipe card system recognizes the user and what time they entered the building. He stated that as far as the quantity is concerned, it is a matter of where the staff enters and exits. He handed out information to the Board of the specifics of the ingress and egress of each school building.

Mr. Mann suggested that one of the door readers could be eliminated on the fourth grade hall and also, possibly the eighth grade entrance at the middle school.

Mr. Palin asked about the costs.

Mr. Mann replied that the swipe card readers are \$3500 a piece and the remote locks are \$3000 a piece.

Mr. Palin asked about the fourth grade hall fire exit doors.

Mr. Mann replied that that door would be used to block off the fourth grade hall so if someone enters the lobby, they would not have access to the fourth grade hall.

Mr. Bellows referred to the high school and asked if the internal doors would remain open.

Mr. Mann replied that the proposed system does not affect the teacher's ability to move in the building and the internal doors would be keyed like the classrooms.

Mr. Jenkins asked if the physical education classes and athletic teams exit through the gymnasium.

Mr. Mann replied yes.

Mr. Lee referred to the voice-over IP solution and asked how they arrived at the \$15,000 savings figure.

Mr. Mann replied that the figure comes from having one primary phone line instead of multiple phone lines. He stated that, at the present time, there are approximately twenty-six lines coming in to their buildings. He stated that one line would come into the high school and then the intranet throughout the school system handles the phone call.

Mr. Bellows asked about the reimbursable \$81,000 through e-rate.

Mr. Mann replied that they would receive a refund and it takes about a year to receive.

Mr. Bellows asked if the \$81,000 would go back into the Capital Improvements Fund.

Ms. Salg stated that it would have to be specified where the County wanted the funds to go.

Mr. Mann stated that there would be a savings on the \$10,000 annual Verizon maintenance contract for the current system.

Mr. Beauchamp asked if there was a maintenance contract on the proposed system.

Mr. Mann replied yes, but that it was not nearly as costly.

Mr. Jenkins stated that the Board had reached consensus that they would continue any other deliberations on the Capital Improvement Budget to the next public hearing.

Mr. Jenkins asked Mr. Jack Larson if he had any ideas about any inefficiencies concerning the budget summary sheet.

Mr. Larson replied that he had not looked at the summary sheet in detail, but had looked at the execution reports and the estimates looked reasonable. He stated that the increases from last year to the upcoming year are very modest. He stated that the Capital Improvement Budget should be included in the advertising to be fairly represented.

FY 14 LANCASTER COUNTY SCHOOL BOARD BUDGET

Mr. Jenkins asked if the Board was prepared to take action on the school budget.

Mr. Palin made a motion to approve the proposed FY 14 Lancaster County School Board Budget expenditures in the amount of \$15,247,191.

Mr. Lee asked if that figure included the three percent pay increase.

Mr. Palin replied yes.

Mr. Palin stated that that figure did not include the food service amount of \$585,000.

Mr. Jenkins stated that the two figures have always been passed separately.

ROLL CALL

VOTE:	F. W. Jenkins, Jr.	Nay
	Jason D. Bellows	Nay
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Nay

Motion failed 2-3.

Mr. Jenkins asked if another member wished to offer a different motion.

Mr. Larson stated that he had not included the debt service figure of \$87,395 in his memo and wanted to bring that to the Board's attention.

Mr. Jenkins stated that he would like to make a motion that the Board approve a categorized budget with expenditures for the following categories: grant instruction-\$900,000, non-grant instruction-\$10,260,000 for a total instruction category of \$11,160,000; technology-\$485,000; administration and health-\$700,000, transportation-\$1,200,000, and operations-\$1,100,000. He stated that revenues were as follows: local/miscellaneous-\$300,000, county-\$10,100,000, federal-\$945,000, state-\$2,000,000, and state sales tax-\$1,300,000. He added the figure of \$87,395 for debt service to both the expenditure and revenue side for a total of \$14,732,395 for each side.

Mr. Palin asked Ms. Salg, that given the motion that is on the floor, where would he find figures to compare.

Ms. Salg replied that page sixteen of the school board budget has a categorized summary. She stated that the biggest change that Mr. Larson was proposing was the reduction of the operations budget by approximately \$455,000. She stated that the detail of the operations is on page sixty-five of the school board budget.

Mr. Jenkins asked about the time line for appropriations.

Mr. Pleva replied that the Board could appropriate anytime before July 1, 2013. He stated that most boards appropriate the school budget and the general budget separately.

Mr. Larson stated, that in the past, the Board has not appropriated any funds until the end of June.

Mr. Beauchamp stated that he would like to propose an amendment to the motion that states that the appropriations be semi-annual, rather than annual.

Mr. Jenkins asked for a vote on the proposed amendment to the motion on the floor.

ROLL CALL

VOTE:	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Nay
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

Amendment passed 4-1.

Mr. Jenkins stated that the motion on the floor includes an amendment for semi-annual appropriations. He called for a vote on the amended motion.

ROLL CALL

VOTE:	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Nay
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

Motion passed 4-1.

OTHER BUSINESS

Mr. Jenkins asked the other Board members about setting a date for another work session.

Mr. Pleva stated that they would need to get an advertisement to the newspaper by the following Tuesday for the general fund and proposed tax levy to be advertised in time. He stated that that was the same schedule as last year.

Mr. Jenkins stated that his concern was that because of the loss of value from the real estate base from the last reassessment, those taxpayers who own more expensive properties, would actually see a tax decrease, while those citizens living in more affordable homes would see their taxes increase. He stated that he would be open to advertising at the equalized tax rate of fifty cents. He stated that he would encourage the Board to continue to look at ways to try to lessen the burden on the taxpayers.

Mr. Beauchamp stated that he agreed with Mr. Jenkins. He stated that the reassessed tax burden would be on the backs of those least able to afford it. He asked how soon they would need to set an advertised tax rate.

Mr. Pleva replied that if it not done at this meeting, then no later than Monday, because of advertising deadlines.

Mr. Beauchamp asked about a fifty-two cent rate.

Mr. Pleva stated that the statute requires a special advertisement, if the rate is set over fifty cents.

The consensus was that the rate would be advertised at fifty cents.

Mr. Pleva stated that the notices would appear in the paper in a week and then a public hearing would be held seven days after that.

CLOSED MEETING

Motion was made by Mr. Jenkins to enter into closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act. The subject matters to be discussed in the closed meeting are Legal Consultation, § 2.2-3711.A.7 and Personnel Matters, § 2.2-3711.A.1 of the Code of Virginia, 1950, as amended. The subject and purpose falls within the following exemptions under § 2.2-3711.A.7 (for briefings by staff members pertaining to actual litigation entitled “County of Lancaster, Virginia versus Randolph H. Latimore, Sr., Susan Salg and the School Board of Lancaster County, Virginia”) and under § 2.2-3711.A.1 (to discuss the performance and compensation of specific General Government employees.)

VOTE:	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

CERTIFICATION

WHEREAS, the Lancaster County Board of Supervisors convened in a closed meeting on June 6, 2013 pursuant to an affirmative recorded vote on the motion to close the meeting to discuss Legal Consultation, § 2.2-3711.A.7 and Personnel Matters, § 2.2-3711.A.1 of the Virginia Freedom of Information Act;

WHEREAS, § 2.2-3712 of the Code of Virginia requires a certification by the Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE BE IT RESOLVED that the Lancaster County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies and (2) only such public business matters as

were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Motion was made by Mr. Bellows to certify the closed meeting.

Before a vote is taken on this resolution, is there any member who believes that there was a departure from the requirements of number 1 and number 2 above? If so, identify yourself and state the substance of the matter and why in your judgment it was a departure. There was no comment.

Hearing no further comment, Mr. Jenkins called the question. A roll call vote was taken:

ROLL CALL

VOTE:	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye

This certification resolution is adopted.

No action taken on the closed meeting matters.

ADJOURNMENT

Motion was made by Mr. Beauchamp to adjourn to Thursday, July 20, 2013 at 6:00 p.m.

VOTE:	F. W. Jenkins, Jr.	Aye
	Jason D. Bellows	Aye
	Ernest W. Palin, Jr.	Aye
	William R. Lee	Aye
	B. Wally Beauchamp	Aye