

**VIRGINIA:**

A meeting of the Lancaster County Board of Supervisors was held in the Administrative Building Board/Commission Meeting Room of said county on Thursday, August 29, 2019.

Members Present: Jason D. Bellows, Chair  
Ernest W. Palin, Jr., Vice Chair  
Jack D. Larson, Board Member  
William R. Lee, Board Member  
Robert S. Westbrook, Board Member

Staff Present: Don G. Gill, County Administrator  
James Cornwell, County Attorney  
Brian Barnes, Planning/Land Use Director and  
Environmental Codes Compliance Officer  
Crystal Whay, Clerk to the Board and  
Building/Land Use Assistant

Mr. Bellows called the meeting to order at 6:00 p.m.

**CLOSED MEETING**

Motion was made by Mr. Bellows to enter into closed meeting to discuss matters exempt from the open meeting requirements of the Virginia Freedom of Information Act. The subject matters to be discussed in the closed meeting are Legal Matters, § 2.2-3711.A.8 and Contract Negotiation, § 2.2-3711.A.29 of the Code of Virginia, 1950, *as amended*. The purposes of the closed meeting are to discuss legal matters and contract negotiation. The subject and purpose falls within the following exemption(s) under § 2.2-3711.A.8 (for the consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel) and § 2.2-3711.A.29 (for the discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.)

VOTE: Jason D. Bellows Aye

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| Ernest W. Palin, Jr. | Aye |
| Jack D. Larson       | Aye |
| William R. Lee       | Aye |
| Robert S. Westbrook  | Aye |

**RECONVENE**

Motion was made by Mr. Palin to reconvene the open meeting.

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|-------|----------------------|-----|
| VOTE: | Jason D. Bellows     | Aye |
|       | Ernest W. Palin, Jr. | Aye |
|       | Jack D. Larson       | Aye |
|       | William R. Lee       | Aye |
|       | Robert S. Westbrook  | Aye |

**CERTIFICATION**

**WHEREAS**, the Lancaster County Board of Supervisors convened in a closed meeting on August 29, 2019 pursuant to an affirmative recorded vote on the motion to close the meeting to discuss Legal Matters, § 2.2-3711.A.8 and Contract Negotiation, § 2.2-3711.A.29 of the Virginia Freedom of Information Act;

**WHEREAS**, Section § 2.2-3712 (D) of the Code of Virginia requires a certification by the board of supervisors that such closed meeting was conducted in conformity with Virginia law;

**NOW, THEREFORE BE IT RESOLVED** that the Lancaster County Board of Supervisors hereby certifies that, to the best of each member’s knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act were heard, discussed or considered in the closed meeting to which this certification applies and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting to which this certification applies.

Before a vote is taken on this resolution, is there any member who believes that there was a departure from the requirements of number 1 and number 2 above. If so, identify yourself and state the substance of the matter and why in your judgment it was a departure.

Hearing no further comment, Mr. Palin called the question. A roll call vote was taken:

ROLL CALL

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| VOTE: | Jason D. Bellows     | Aye |
|       | Ernest W. Palin, Jr. | Aye |
|       | Jack D. Larson       | Aye |
|       | William R. Lee       | Aye |
|       | Robert S. Westbrook  | Aye |

This certification resolution is adopted.

No action taken on the closed meeting matters.

Mr. Bellows reconvened the open meeting at 7:00 p.m.

Mr. Bellows led everyone in the Pledge of Allegiance.

Mr. Bellows stated that before they began the meeting, he would like everyone to join him in a moment of silence in remembrance of two former members of the Lancaster County Board of Supervisors who have passed away since the last meeting. He stated that James Flexmer “Jeff” Chase, Jr. passed away on July 26, 2019. He stated that Mr. Chase served on the Lancaster County Board of Supervisors from January 1, 1967 until December 31, 1971. He stated that Robert Wayne Gill passed away on August 19, 2019. He stated that Mr. Gill served on the Lancaster County Board of Supervisors from January 1, 1972 to December 31, 1975 and was Chairman of the Board in 1975.

**PUBLIC INPUT**

Brad Smith stated that his business was located in District 5. He stated that his business was Big Red Enterprises, which was comprised of Big Red Flea and Big Red Auctions. He stated that he was a native of the area and graduated from Lancaster High School. He stated that he has chosen to stay in the area after college to reside and grow his business here. He stated that he needed the support of his community to do that. He stated that Lancaster County recently conducted a tax delinquent auction and for that auction, an auctioneer from Fredericksburg was used. He stated that this auctioneer was not familiar with the area, the bidders, the land or the proper pronunciation of the street names. He stated that auctioneer made \$30,000.00 in commissions and that money went out of the area.

Mr. Smith stated that all of his life he has heard that Lancaster County needed more young people, more jobs and to support small local businesses. He stated that he falls into those categories. He stated that he wanted to bring it to the Board's attention, that they are going outside of the area when there were qualified people in the County. He stated that he conducts tax delinquent auctions for Northumberland County, but the County that he resides in and pays taxes in, did not consider his services.

The Board thanked Mr. Smith for bringing the issue to their attention.

Mr. Bellows asked Mr. Gill about the process.

Mr. Gill replied that the Treasurer's Office has a contract with a law firm to handle the tax delinquent sales and he would consult with her concerning the process for choosing the auctioneer.

Mr. Cornwell added that the Treasurer has a contract with the law firm and the law firm negotiates the transactions with the auctioneers and the Board of Supervisors has nothing to do with that process.

## **PRESENTATIONS**

### 1. Broadband Authority Update

Cassie Thompson of the Broadband Authority stated that the county-wide needs assessment survey is now complete and they are awaiting the data analysis and final report from the Center for Innovative Technology. She stated that they had a robust response to the survey and in addition to the responses that were submitted on their website, they received just over 800 paper responses. She stated that people are still responding even though the period has closed. She stated that the survey was the first task performed under the Telecommunications Planning Grant and having successfully completed it, they expected to be approved for the remainder of the grant funds. She stated that the Center for Innovative Technology had told them that they expected between fifteen and twenty percent response to the survey. She stated that they have found out that the response percentage for Lancaster County was thirty-five percent and the highest rate that the Center for Innovative Technology has seen. She read some of the survey comments for the Board of Supervisors.

Ms. Thompson stated that the Broadband Authority has held a special meeting this month to start the process for issuing a formal Request for Information from interested parties and potential vendors to design and implement a comprehensive plan for extending internet service to the entire County.

Ms. Thompson stated that the Broadband Authority will host another special public meeting on Tuesday, September 3<sup>rd</sup> at 9:00 a.m. in the Lancaster Community

Library. She stated that the guests will be Representative Rob Wittman, the Governor's Chief Broadband Adviser, Evan Feinman and his Deputy, Courtney Dozier. She stated that the meeting will include a question and answer period and everyone is invited to attend.

Ms. Thompson stated that the Broadband Authority had a representative at the Virginia Telecommunications Officers and Advisors meeting where new FCC proposals were described and they also attended the Economic Development Authority's recent public meeting, where broadband was the single most talked about item. She stated that they continue to pursue a number of contract-related matters with Atlantic Broadband and others.

Ms. Thompson stated that during a discussion with the Board of Supervisors, they talked about Atlantic Broadband's seven-county VATI proposal that has been advertised. She stated that they feel like it does not allow the County to influence the expansion of broadband in the community. She stated that they believe a comprehensive approach that lists their goals and priorities outlined in a ten-year plan would be a preferred option. She stated that the technology being proposed is already outdated and limits the ability of the County to meet the broadband demand for the future. She stated that, after a discussion with the Board of Supervisors, the Lancaster County Broadband Authority recommends that Lancaster County not participate in the advertised seven-county proposal.

Dr. Westbrook commended the Broadband Authority on its efforts with the survey.

Dr. Westbrook made a motion for Lancaster County not to participate in Atlantic Broadband's seven-county VATI proposal because it is not what is best for the County's future and the technology is considered outdated.

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| VOTE: | Jason D. Bellows     | Aye |
|       | Ernest W. Palin, Jr. | Aye |
|       | Jack D. Larson       | Aye |
|       | William R. Lee       | Aye |
|       | Robert S. Westbrook  | Aye |

## **VIRGINIA DEPARTMENT OF TRANSPORTATION**

Mike Bryant, VDOT Brookvale Superintendent, stated that he had done some research on the growth regulator that was mentioned at prior meetings and gave out some

literature on the subject. He stated that the formula works best in the spring and basically slows the growth of vegetation. He stated that there was a new contract where they will be charged by the acre, instead of the hour, so there should be an increase in the use of the growth regulator.

Mr. Bryant referred to the pipe replacements on Route 3 and VSH 222 (Weems Road) and stated that they will be paving those areas very soon.

Mr. Bellows asked when was the next grass mowing scheduled.

Mr. Bryant replied it would be very soon. He stated that they do not have a mowing contract for the secondary roads, so they will be done in-house. He stated that they will not have the resources to pick up litter this time. He stated that if the contractors do the primary roads, that will include litter pick-up.

Mr. Palin asked about an update on the School Street work in Kilmarnock.

Mr. Bryant replied that he was trying to get the indentation taken care of before the start of the school year. He stated that they plan on doing some more shoulder work there next week and the area will continue to be monitored.

Mr. Larson stated that he wanted to commend Mr. Bryant's staff for the grass cutting work and it has been better this year than last. He stated that he had received favorable comments from some of his constituents concerning the cutting back of the right-of-way vegetation using a tractor and extendable equipment. He stated that, this morning, there was a prison crew on Myer Creek Road that was cutting back vegetation and he wondered why they were not utilizing the equipment that they had used elsewhere. He stated that there appeared to be a lot of prisoners, but only a few that were working.

Mr. Bryant referred to brush cutting and stated that the problem was county-wide and he was trying to get to the biggest problems first without jumping around.

Mr. Larson stated that he would hope that they could use the prison crews more effectively and they could also help with litter pick-up as well.

## **PUBLIC HEARING**

1. Proposed Ordinance to Repeal and Abolish the Hills Quarter Community Development Authority

Mr. Bellows asked Mr. Gill to present the issue.

Mr. Gill stated that at the Board of Supervisors' June meeting, the Board directed County Attorney, Jim Cornwell, to draft an ordinance to repeal the ordinance that created the Hills Quarter Community Development Authority. He stated that, at the July meeting,

Mr. Cornwell provided the draft for the Board’s review. He stated that the Board of Supervisors decided to send that ordinance to public hearing at tonight’s meeting. He stated that the Hills Quarter Community Development Authority never took any actions or issued any evidence of debt and now, the Board of Supervisors deems it appropriate to terminate it. He stated that the issue has been advertised as required by law and he has had one response from the public seeking information only.

Mr. Cornwell stated that the Hills Quarter Community Development Authority was created in 1998 and the process was that the Authority could borrow at lower interest rates for funds to support the build-out for utilities and roads in Hills Quarter. He stated that, to his knowledge, the Authority never met or had ever been utilized. He stated that this proposed ordinance would repeal the previous ordinance that had created the Hills Quarter Community Development Authority.

Mr. Bellows opened the public hearing.

There was no public comment.

Mr. Bellows closed the public hearing.

Mr. Lee made a motion to Adopt the Ordinance to Repeal and Abolish the Hills Quarter Community Development Authority.

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|-------|----------------------|-----|
| VOTE: | Jason D. Bellows     | Aye |
|       | Ernest W. Palin, Jr. | Aye |
|       | Jack D. Larson       | Aye |
|       | William R. Lee       | Aye |
|       | Robert S. Westbrook  | Aye |

2. Proposed Tax Code Amendment to Change the Date Interest Begins to Accrue on Delinquent Taxes

Mr. Bellows asked Mr. Gill to present the issue.

Mr. Gill stated that at their June meeting, the Board of Supervisors agreed by consensus to support Treasurer Bonnie Dickson’s request to amend our local tax code to change the date on which interest begins to accrue on delinquent taxes from June 30 to January 1 of the year following the tax assessment year. He stated that many counties do it this way. He stated that this proposed ordinance amendment has been advertised as required by law, and to date, there has been no response from the public.

Mr. Bellows opened the public hearing.

There was no public comment.

Mr. Bellows closed the public hearing.

Mr. Bellows made a motion to Adopt the Proposed Tax Code Amendment to Change the Date Interest Begins to Accrue on Delinquent Taxes.

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|-------|----------------------|-----|
| VOTE: | Jason D. Bellows     | Aye |
|       | Ernest W. Palin, Jr. | Aye |
|       | Jack D. Larson       | Aye |
|       | William R. Lee       | Aye |
|       | Robert S. Westbrook  | Aye |

3. Proposed License Agreement for Ingress/Egress Across the Existing Road Through the Closed Tri-County Landfill

Mr. Bellows asked Mr. Gill to present the issue.

Mr. Gill stated that David Hinton owns a landlocked parcel of land that adjoins the Tri-County Landfill. He stated that the Tri-County Landfill is owned by the Counties of Lancaster, Northumberland and Richmond and is located off Ridge Road approximately one mile north of its intersection with Miskimon Road. He stated that Mr. Hinton had inquired with the Northumberland County Administrator, Luttrell Tadlock, about obtaining an ingress/egress easement across the existing road through the closed Tri-County Landfill, so that he could access his parcel. He stated that Mr. Hinton's most immediate need for access is to cut the timber on this parcel of land. He stated that Northumberland County Attorney, Matt Terry, has suggested that a license agreement would be the best way to address Mr. Hinton's request. He stated that the license agreement was terminable at will by any of the counties. He stated that it restricts Mr. Hinton's use of the Tri-County Landfill property to the existing road through the closed landfill. He stated that the license agreement holds the counties harmless for any claims arising from the agreement and makes Mr. Hinton responsible for the upkeep and maintenance of that existing road.

Mr. Gill stated that Mr. Hinton may well have an easement by implication through the landfill property, since his parcel was once a part of the larger parcel that included the landfill property. He stated that such easement would have to be established

through the court system. He stated that, with Mr. Hinton accepting this license agreement, he was agreeing to limited rights of access controlled by the counties.

Mr. Gill stated that Northumberland County has had its public hearing on this license agreement and its Board of Supervisors has approved it. He stated that Richmond County will hold its public hearing on the matter in September. He stated that Lancaster County Attorney, Jim Cornwell, has reviewed the license agreement and approved it as to form. He stated that the proposed license agreement has been advertised as required by law, and to date, there have been two inquiries from the public seeking additional information. He stated that Mr. Hinton could not be in attendance at tonight's meeting, but his sister is present to answer any questions.

Mr. Cornwell stated that his concern was to make sure that there was no land disturbance of the closed landfill, so there were no issues with the Department of Environmental Quality. He stated that he had discussed this with Matt Terry and was assured that because there is an existing road, it would not disturb any portions of the closed landfill.

Mr. Bellows referred to the existing road and asked if it was the same road used to monitor the landfill.

Mr. Gill replied yes. He stated that he walked the road earlier in the week and the road is a hard surface road for a long distance and then there is a portion where a road existed at one time, but grass has grown over it now. He stated that Mr. Hinton would have to put some gravel over that portion.

Mr. Larson asked who controlled that road.

Mr. Gill replied that the road is controlled by the counties and the counties would be granting Mr. Hinton the use of that road with the proposed license agreement.

Mr. Larson asked if the general public was authorized to use the road.

Mr. Cornwell replied no. He stated that the road is a private right-of-way with a locked gate. He stated that, from what he understood, the road would not be over any portion of the closed landfill.

Mr. Bellows opened the public hearing.

Faye Lewis, a Richmond County resident, stated that she lived across from the landfill. She stated that the applicant, David Hinton, was her cousin and a fine person, but she had some questions concerning the request.

Mrs. Lewis referred to the license agreement documents and stated that she did not see where it said how wide the right-of-way would be.

Mr. Cornwell stated that the road was described as being an existing road and extensions thereof.

Mrs. Lewis referred to the aerial photograph and stated that the print says that it was for informational purposes and may not have been prepared for or be suitable for legal, engineering or surveying purposes and Northumberland County shall assume no liability for any errors, omissions or inaccuracies in the information provided regardless of how caused.

Mr. Gill stated that the aerial photograph was being used to show the area.

Mr. Cornwell stated that the photograph will be attached to the license agreement.

Mrs. Lewis stated that there are no dimensions stated.

Mr. Cornwell stated that dimensions could be calculated based upon the drawing.

Mr. Palin asked if Mr. Hinton just wanted to log his land.

Mr. Gill replied that was the most immediate need. He stated that Mr. Hinton also wanted access for other purposes, too.

Mrs. Lewis asked about the other purposes.

Mr. Gill replied that he had been told that Mr. Hinton wanted to hunt his land.

Mrs. Lewis asked if any environmental agency had been on site to approve this request. She stated that she has battled that landfill since 1973. She stated that she had dealt with so much mess there and the original part of the landfill does not have a bladder. She stated that they dealt with water and trash there. She stated that if any of that was disturbed now, they could have a big mess again.

Mr. Gill stated that the Department of Environmental Quality has not been asked for a response on this particular issue because there is no land disturbance. He stated that the three counties combined spend over \$30,000.00 each year to have the landfill monitored.

Mrs. Lewis asked if there were test wells.

Mr. Gill replied yes.

Mrs. Lewis asked who was going to monitor the log trucks. She also asked if the road was hard surfaced all the way.

Mr. Gill replied that the road had a hard surface for most of its distance and pointed it out on the screen. He stated that the remainder of the road had grass on it.

Mrs. Lewis stated that she understood there was a big gully there.

Mr. Gill stated that he walked the area on Tuesday and did not see a gully. He stated that it appeared to be relatively level.

Mr. Cornwell stated that he wanted to point out that the license agreement states that any improvements to the road will need permission from the counties. He stated that Mr. Hinton could add some gravel, but that would be it, without permission.

Mr. Bellows stated that he would think it would be like any other logging job where the company uses logging mats while they are working there.

Dr. Westbrook asked Mrs. Lewis what was her fear.

Mrs. Lewis replied that she did not think the landfill was done properly because they dug deep trenches and everything was dumped there, including paint and tires and if those areas were disturbed, she was concerned about contamination of their well water. She asked who would be monitoring it.

Mr. Lee stated that they have been told that there will be no land disturbance there.

Mrs. Lewis asked who would be monitoring it.

Mr. Gill replied that it would be up to the three counties and the land is in Northumberland County, so they would probably take the lead.

Mr. Lee stated that the Department of Environmental Quality monitors this site every year.

Mrs. Lewis asked about Mr. Hinton maintaining some insurance and what it was for.

Mr. Cornwell replied that Mr. Hinton is supposed to have an insurance policy indemnifying the three counties from any harm. He stated that he did not know what Mr. Hinton's agreement with Northumberland County says in regards to the amount of insurance.

Mrs. Lewis stated that she thought Mr. Hinton wanted the use of the road just for timbering purposes and now she had heard about hunting.

Mr. Cornwell stated that Mr. Hinton wants the use of the road for access to his property.

Mr. Gill stated that it was important to point out, like he did earlier, that Mr. Hinton could have an easement by implication because all of the land was one parcel many years ago and when it was subdivided, no easement was provided for that parcel.

Mrs. Lewis asked if the gate will still be locked.

Mr. Gill replied that the gate would be locked, but Mr. Hinton would have a key for his access.

Mrs. Lewis stated that, even after the landfill closed, people still dumped trash there.

Mr. Larson asked if that had happened recently.

Mrs. Lewis replied that it was not as bad as it once was.

Mr. Larson asked if people still thought it was a dumping area.

Mrs. Lewis replied no and there was a sign there.

Mr. Larson stated that, having been the Planning and Land Use Director, uncontrolled dumpsites are a problem throughout the County.

Sue Farmer, Mr. Hinton's sister, stated that she could call her brother on the phone if the Board wanted to ask him any questions. She stated that she knew his main concern is that his parcel is landlocked. She stated that her father had a gentlemen's agreement years ago about having access from that road to his property, but there was nothing in writing. She stated that she could assure the Board that if something was messed up, her brother would have it fixed better than what it was before.

Mr. Bellows closed the public hearing.

Mr. Palin made a motion to Approve the Proposed License Agreement for Ingress/Egress Across the Existing Road Through the Closed Tri-County Landfill.

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| VOTE: | Jason D. Bellows     | Aye |
|       | Ernest W. Palin, Jr. | Aye |
|       | Jack D. Larson       | Aye |
|       | William R. Lee       | Aye |
|       | Robert S. Westbrook  | Aye |

**CONSENSUS DOCKET**

Motion was made by Mr. Bellows to approve the Consensus Docket and recommendation as follows:

1. Minutes for the July 25<sup>th</sup> Regular Meeting

Recommendation: Approve minutes as submitted

2. Resolution Supporting Sheriff McCranie's Accreditation Through the State Compensation Board's Sheriffs' Career Development Program

Recommendation: Approve resolution as submitted

**IN SUPPORT OF SHERIFF PATRICK McCRANIE'S  
ACCREDITATION THROUGH THE STATE  
COMPENSATION BOARD'S SHERIFFS' CAREER  
DEVELOPMENT PROGRAM**

**WHEREAS**, the Virginia Compensation Board maintains a Sheriffs' Career Development Program in which sheriffs must meet certain criteria including being accredited by an outside agency with clean audits, attending certain training and participating in a master deputy program to become accredited under the Compensation Board's Career Development Program; and

**WHEREAS**, once that criteria has been met, a sheriff becomes eligible for a pay increase through the Virginia Compensation Board for meeting the requirements of its Career Development Program; and

**WHEREAS**, the Lancaster County Sheriff's Office has been accredited by the Virginia Law Enforcement Professional Standards Commission and Sheriff Patrick McCranie has met the requirements under the Virginia Compensation Board's Career Development Program and has qualified for the Compensation Board's pay increase;

**HOWEVER**, the Compensation Board has informed the county that it does not have sufficient funding to provide for the qualified pay increase;

**NOW, THEREFORE BE IT RESOLVED**, that the Lancaster County Board of Supervisors commends Sheriff Patrick McCranie for completing the requirements for accreditation through the Virginia Compensation Board's Sheriff's Career Development Program; and

**BE IT FURTHER RESOLVED**, that the Lancaster County Board of Supervisors implores the Virginia Compensation Board to find sufficient funding, through revised budgeting, supplemental appropriation or other means, to justly compensate Sheriff McCranie and other sheriffs throughout the state, for completing the

requirements of the Compensation Board's own Sheriffs' Career Development Program; and

**BE IT FINALLY RESOLVED**, that a copy of this resolution expressing the sense of the Board of Supervisors of Lancaster County on this matter also be conveyed to Delegate Margaret Ransone and Senator Ryan McDougle, and be spread upon the meeting minutes of said Board of Supervisors.

3. Resolution Supporting General Registrars' Salaries Being Commensurate with Constitutional Officer Positions

Recommendation: Approve resolution as submitted

**IN SUPPORT OF GENERAL REGISTRARS' SALARIES  
BEING COMMENSURATE WITH CONSTITUTIONAL  
OFFICERS**

**WHEREAS**, the Voter Registrars Association of Virginia's pay scale model has not changed since 1976; and

**WHEREAS**, that antiquated pay scale model determines General Registrars' salaries by population; and

**WHEREAS**, General Registrars' responsibilities in state code have multiplied many times since 1976 and include voter registration, absentee voting, assigning voters during regular and other redistricting cycles, assisting candidates, making sure polling places are created and staffed, election security to ensure fair and impartial elections and most recently, determining how best to implement Virginia's new early voting law; and

**WHEREAS**, the General Assembly has recently requested the Joint Legislative and Review Commission (JLARC) to study the inequality of General Registrars' salaries compared to Constitutional Officer positions;

**NOW, THEREFORE BE IT RESOLVED**, that the Lancaster County Board of Supervisors echoes the Lancaster County Electoral Board's frequent commendations of Lancaster County General Registrar Susan Jett and the job she does to ensure fair, impartial and secure elections in Lancaster County; and

**BE IT FURTHER RESOLVED**, that the Lancaster County Board of Supervisors implores the General Assembly to take swift action when the results of the current JLARC study are known to seek the necessary funding required, so that Lancaster County General Registrar Susan Jett and other General Registrars throughout the state can be justly compensated commensurate with Constitutional Officer positions; and

**BE IT FINALLY RESOLVED**, that a copy of this resolution expressing the sense of the Board of Supervisors of Lancaster County on this matter also be conveyed to Delegate Margaret Ransone and Senator Ryan McDougale, and be spread upon the meeting minutes of said Board of Supervisors.

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| VOTE: | Jason D. Bellows     | Aye |
|       | Ernest W. Palin, Jr. | Aye |
|       | Jack D. Larson       | Aye |
|       | William R. Lee       | Aye |
|       | Robert S. Westbrook  | Aye |

**CONSIDERATION DOCKET**

The Board considered the following item on its Consideration Docket:

1. Approval of August 2019 Salaries and Invoice Listings

The motion was made by Mr. Palin to approve the salaries for August 2019 in the amount of \$331,529.72 and invoice listings for August 2019 in the amount of \$596,947.52.

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| VOTE: | Jason D. Bellows     | Aye |
|       | Ernest W. Palin, Jr. | Aye |
|       | Jack D. Larson       | Aye |
|       | William R. Lee       | Aye |
|       | Robert S. Westbrook  | Aye |

Mr. Larson stated that the numbers were correct, but the payroll amount is significantly higher than it is in a normal month and the reason for that was because the total annual overtime for the Sheriff’s Department was claimed at one time. He stated that he had spoken to Mr. Gill about it, since this needed to be reported monthly.

Mr. Gill stated that the Sheriff’s Department overtime had previously been handled this way, but now they know that it has to be accounted for and paid monthly going forward.

Mr. Larson stated that he assumed since the overtime was earned in FY 19, that the amount shown on the statement was being charged back to FY 19.

Mr. Gill replied yes.

**BOARD REPORTS**

Mr. Lee stated that he wanted to give an update on the camera that had been purchased in an effort to video people who litter. He stated that they have been testing one and he had received a good report so far. He stated that the camera was able to capture the vehicles driving by and the pictures were good quality. He stated that the issue is that they could not download the video and there was a call in for technical support. He stated that they have decided to do a test trial on one of the secondary roads over the weekend. He stated that if they find something significant, it will be given to the Sheriff's Department. He stated that if they find that this will work like they want it to, they will consider purchasing more cameras.

Mr. Lee stated that the Rappahannock Record has recently reported that the Lancaster Primary School and the Lancaster Middle School are accredited. He stated that those schools have mounted banners stating that fact. He stated that he wanted to give a shout out to them and he wanted to bring it up because it was something positive for the schools.

Mr. Lee made a motion to reappoint David Chupp to the Planning Commission as the representative from District 4.

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| VOTE: | Jason D. Bellows     | Aye |
|       | Ernest W. Palin, Jr. | Aye |
|       | Jack D. Larson       | Aye |
|       | William R. Lee       | Aye |
|       | Robert S. Westbrook  | Aye |

Dr. Westbrook stated that he had spoken with Mr. Gill about whether or not the County is allowed to have an additional alternate member on the Wetlands Board.

Mr. Cornwell stated that the Wetlands Board could have up to three alternate members.

Dr. Westbrook stated that he had two people who were interested in serving as alternate members and he would name one of them at next month's meeting.

Dr. Westbrook stated that he would like for the Finance Steering Committee to review the Virginia Local Taxes book for 2018. He stated that he had spoken with Mr. Bellows and Mr. Larson about this. He stated that they plan to meet to start looking at the book and see how Lancaster County compares with other counties and how they might diversify the County's tax base, so that it is more fair for everyone.

Mr. Bellows stated that his comment goes along with Mr. Lee's comments about celebrating the schools. He referred to the welcome signs coming into the County and suggested something more welcoming than a fine for littering is \$500.00. He suggested the wording be "Home of the Lancaster Red Devils" or "Home of the Lancaster Red Devils-State Champions." He stated that the schools have had a number of state championships and they should be recognized.

Mr. Lee agreed and stated that they needed to put out positive messages about the schools.

There was a consensus to pursue that signage.

### **COUNTY ADMINISTRATOR**

Mr. Gill stated that there was a new requirement this year to go on-line and complete the Local Elected Officials Training Module and the deadline was December 31, 2019. He stated that some information on this module and the link had been included in the board members' books.

Dr. Westbrook stated that he had completed the module and he emailed the Ethics Council to let them know of his displeasure of how the module was structured. He stated that he had received a response and was told that if the module has not been completed yet, it would be better to wait until November because they are working on it to make it a better experience.

Mr. Bellows stated that he had completed the module as well.

Mr. Gill stated that while reviewing the County's contracts, they needed to issue a Request for Proposals for a wood waste contract. He stated that he needed the Board's authorization to do so.

Mr. Bellows made a motion for the County Administrator to issue a Request for Proposals for wood waste contracting.

|       |                      |     |
|-------|----------------------|-----|
| VOTE: | Jason D. Bellows     | Aye |
|       | Ernest W. Palin, Jr. | Aye |
|       | Jack D. Larson       | Aye |

|                     |     |
|---------------------|-----|
| William R. Lee      | Aye |
| Robert S. Westbrook | Aye |

**ADJOURNMENT**

Motion was made by Mr. Bellows to adjourn.

|       |                      |     |
|-------|----------------------|-----|
| VOTE: | Jason D. Bellows     | Aye |
|       | Ernest W. Palin, Jr. | Aye |
|       | Jack D. Larson       | Aye |
|       | William R. Lee       | Aye |
|       | Robert S. Westbrook  | Aye |