

## **LANCASTER COUNTY BOARD OF ELECTION MEETING**

April 4, 2017

The Lancaster County, VA Electoral Board (EB) met at the office of the General Registrar (GR) on April 4, 2017 at 10:00am. In attendance were Chairman Barbara Breeden, Vice-Chairman Robert Bennett, Secretary Lee Pulling and General Registrar Susan Jett. Barbara Breeden called the meeting to order at 10:08am. Let the record reflect that there was no one in attendance from the public.

### **Old Business:**

The minutes of the EB meeting on March 8, 2017 were approved on a motion by Barbara Breeden and seconded by Robert Bennett.

### **New Business:**

New member to the EB, Robert Bennett, was properly welcomed to the board and he gave a brief introduction of himself to the members.

The board discussed the information obtained from the recent Electronic Pollbook (EPB) EXPO held on March 22, 2017 in Essex County, Va. The GR prepared a very thorough and extensive EPB Vendor Matrix for the EB to evaluate and consider. Discussion on this topic was temporarily tabled pending additional information from a vendor. Further discussion resumed in this meeting when the information requested was received. A lengthy discussion continued on the various vendors and their software applications, cost and support. A motion was made by Robert Bennett and seconded by Barbara Breeden to select ESO-knowINK as the software provider for Lancaster County. It should be noted that ESO is also the vendor of our current voting equipment. The GR will prepare proposals to present to the Board of Supervisors for purchase of this vendors product which includes new tablets to run the software.

The Election Officers (EOs) are 99.5% retirees required to work up to sixteen (16) hours on election day. Most quit working because of the length of the day. The EB discussed the implementation of split shifts that the EOs have requested to be made available for several years. A motion was made by Barbara Breeden and

seconded by Robert Bennett to implement split shifts for the June 13<sup>th</sup> election. The EB has listened to the voices of many and agreed to implement this program on a trial basis with one position available for each precinct. The requirements to qualify for this position, which are many, will be listed on the Notice to Serve letter.

An initial list of Election Officers has been prepared and will be finalized after the contacts from the Notice to Serve letter respond to the General Registrar.

Precincts have been notified of the election date, delivery and pickup dates of voting equipment.

Party chairs have been notified of the L&A testing date and time.

A letter was received today regarding an update on the Security Plan. Lancaster County purchased new voting equipment last year which needs to be added to the current plan. Robert Bennett and Lee Pulling have agreed to review and update the plan to be in compliance with the State requirements.

**Upcoming dates:**

4/24/2017 – L&A testing at 1:00pm

4/28/2017 – Absentee voting begins

6/06/2017 – Election Officers training

6/13/2017 – Primary Election

6/14/2017 – Canvass until complete

6/20-22/2017 – Annual State Training

The meeting adjourned at 11.44am on a motion by Lee Pulling and seconded by Barbara Breedon.

Respectfully submitted,

Lee Pulling, Secretary