

LANCASTER COUNTY BOARD OF ELECTIONS MEETING

July 12, 2016

The Lancaster County, VA Electoral Board (EB) met at the office of the General Registrar (GR) on July 12, 2016. In attendance were Chairman Barbara Breeden, Secretary Lee Pulling and General Registrar Susan Jett. Vice Chair Penny Gilbert was absent. Chairman Barbara Breeden called the meeting to order at 10:01am. Let the record reflect that there was no one in attendance from the public.

Old Business

The minutes of May 4, 2016 were approved by a motion by Barbara Breeden and seconded by Lee Pulling.

Steve Daum, Lancaster County Building Inspector, and Lee Pulling visited all precincts on July 8, 2016 to inspect for compliancy for voter access, including adequate parking. A written report of the visits will be forthcoming from the county building inspector's office.

New Business

Revisions to the Security Plan were briefly discussed and it was agreed to table further discussion until the next meeting. Board members were given the existing plan to read and review before taking any action. A "closed session" was not required. No public in attendance.

Effective July 1, 2016, EB minutes will be posted online for public viewing. The initial posting will be in "draft" form until the board can meet again and approve the minutes.

The GR will order ballots for the November 8, 2016 election and the number ordered will be 100% of the number of voters in Lancaster County per suggestion from the Dept. of Elections.

L & A testing for CAP and the November election will be performed by Election Services Online (ESO).

An initial list of election officers and tentative training dates were selected for the upcoming November election. Susan and Lee will notify officers. The tentative training date for chiefs and assistant chiefs will be on Tuesday, October 25th with ESO here to provide hands on training on the new equipment. Training of all officers of elections was tentatively scheduled for November 1, 2016.

A brief training agenda for election officers and chiefs including team quizzes was discussed but not finalized.

The GR left the room and the annual evaluation was completed. A “closed session” was not required. No public in attendance.

The meeting adjourned at 12:15pm.

Respectfully submitted,

Lee Pulling, Secretary