

## County of Lancaster

### Invitation for Bids

#### Replacement of Roof on Lancaster County Correctional Center

The Lancaster County Correctional Center is a 24/7 facility built in 1978. The facility houses the Sheriff's Office Administration and houses inmates for Lancaster County. The Correctional Center will be accepting bids to replace the existing flat roof that covers the housing unit for the jail.

#### **Scope of Work**

1. Demo the existing roofing materials (2) layers, down to the concrete deck.
2. Wood nailers shall be installed at perimeter edging to meet insulation height and provide secure point for edge metals.
3. Poly-Iso insulation shall be installed. A 2.6 ISO base layer with a ¼ " tapered ISO system and crickets on top to properly direct water to the drains. ISO to be secured to deck at each layer with low-rise foam adhesive.
4. All (5) existing drains will be completely replaced new.
5. All roof-top units and penetrations shall be properly flashed to meet manufacturer 20-year specifications.
6. Elevate 060 TPO membrane to be installed and fully adhered per 20-year specifications.
7. 24 ga. gravel stop edge metal to be installed around perimeter.

#### **Specifications**

1. Contractor shall provide all materials.
2. All work shall meet industry standards.
3. Any change orders or departure from the plans or contracted price, shall be addressed with the Lancaster County Correctional Center. Before any non-contract work is done, a written agreement shall be signed by both parties.
4. Any variation from the estimated completion date shall be addressed with the Lancaster County Correctional Center. Both parties shall agree to change and a written contract signed by both parties shall be in place.

5. Any debris from construction shall be removed by the contractor.
6. Bidders shall be licensed and insured.
7. Bidders shall provide at least (3) three references.
8. Bidders shall provide a warranty period.

### **Bid Information**

The Invitation for Bid and Scope of Work are on the county website ([www.lancova.com](http://www.lancova.com)) or may be obtained from the Lancaster County Sheriff's Office, 8293 Mary Ball Road, Lancaster, Virginia 22503. Questions or concerns should be addressed to Lt. Jeffery Haywood at 804-462-3479 or email [haywood@lancastersheriff.net](mailto:haywood@lancastersheriff.net)

Bids will be due by January 8, 2026 at 4:00 P.M. Proposals may be received in person, Parcel Post, Fed Ex, or UPS. Proposals received after the above mentioned date and time shall not be considered. Proposals submitted to this invitation will be opened in the County Administration Board Meeting Room, 8311 Mary Ball Road, Lancaster, VA 22503 at 4 P.M. on January 8, 2026. Interested parties are welcome to observe the opening, but a decision will not be made, nor opinion offered, until final review by the Lancaster County Correctional Center. The Lancaster County Correctional Center reserves the right to reject any or all proposals and waive any formalities. Lancaster County is an equal opportunity employer.